***Please upload this document in the “uploads” section of the AXIA e-portfolio, to acknowledge you have fulfilled each of the requirements and uploaded them in the appropriate place.***

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| **iRCP Requirement** | **Location of Evidence on AXIA e-portfolio** | **Uploaded** | |
| Completed educational/learning agreement | Induction section | ☐ | |
| Completed induction checklist | Induction section | ☐ | |
| One or more completed clinical supervisor reports | Clinical Supervisor Report section | ☐ | |
| A **minimum**of 12 completed (signed and saved) supervised learning event entries   * **at least 4 DOPS** * **at least 2 CEX** * **at least 2 CBDs** | Supervised learning events section | ☐ | |
| Supervised Learning Events linked to the curriculum | Reports, Curriculum log  *NB: these must be linked when completing SLE’s for these to appear in this section* | ☐ | |
| Completed Initial and Interim Educational Supervisors meetings (separate from the formal ES report) | Educational supervisor induction meeting: Induction section    Interim meeting:  portfolio documentation ◊ educational supervisor meeting | ☐ | |
| An Interim Structured Educational Supervisor’s Report | Review of competency progression: using AXIA template | ☐ | |
| An ES agreed PDP with *SMART* targets and documented progress | Portfolio documentation section ◊  personal development plan | ☐ | |
| Involvement in Teaching *(not mandatory for iRCP)* | Achievements/Activities section, clearly labelled ‘Teaching’ | ☐ | |
| Involvement in Research *(not mandatory unless in an Academic training post)* | Achievements/Activities section, clearly labelled ‘Research’ | Uploaded | ☐ |
| Not applicable | ☐ |
| Clearly labelled logbook of clinical activity   * Within 4 weeks of iRCP date * Word documents / PDF / Excel spreadsheets acceptable   *Removing All PID from logs uploaded* | Logs à Clinical Experience Logs | ☐ | |
| Clearly labelled uploaded clinical governance or quality improvement project with progress report and personal reflection (can be Word Document)  *Removing All PID from logs uploaded* | Portfolio documentation ◊ Quality Improvement section | ☐ | |
| Clearly labelled attendance at local study days   * Can upload summary document if available * Can create single document with relevant certificates for uploading | Portfolio documentation ◊  uploads section | ☐ | |
| Log of CPD   * With reflections and development outcome domains akin to that required by GDC (*for monitoring purposes only; will not contribute to Outcome)* | Logs, CPD logs section (using AXIA template) | ☐ | |
| Completed MSF (min 10 responses) | Feedback section ◊ multisource feedback | ☐ | |
| A Completed Patient Satisfaction Questionnaire (min 10 responses) | Feedback section ◊ patient satisfaction questionnaire | ☐ | |