***Please upload this document in the “uploads” section of the AXIA e-portfolio, to acknowledge you have fulfilled each of the requirements and uploaded them in the appropriate place.***

|  |  |  |
| --- | --- | --- |
| **FRCP Requirement**  | **Location of Evidence on AXIA e-portfolio**  | **Uploaded**  |
| Completed educational/learning agreement  | Induction section  | ☐  |
| Completed induction checklist  | Induction section  | ☐  |
| One or more completed clinical supervisor reports | Clinical supervisor report section  | Uploaded         | ☐  |
| Not applicable    | ☐  |
| A **minimum**of 24 completed (signed and saved) supervised learning event entries * **at least 8 DOPS**
* **at least 4 CEX**
* **at least 4 CBDs**
* **At least 1 SLE – Developing the Clinical Teacher**
 | Supervised learning events section   | ☐  |
| Supervised Learning Events linked to the curriculum, at least 2 links to each domain | Reports, Curriculum log *NB: these must be linked when completing SLE’s for these to appear in this section*  | ☐  |
| Completed initial, interim and final Educational Supervisors meetings   | Educational supervisor induction meeting: Induction section  Interim and Final meeting:  portfolio documentation ◊ educational supervisor meeting   | ☐  |
| A Final Structured Educational Supervisor’s Report   | Review of competency progression: using AXIA template  | ☐  |
| An ES agreed PDP with *SMART* targets and documented progress and signed off complete | Portfolio documentation section ◊  personal development plan  |   |
| Involvement in Teaching  | Achievements/Activities section, clearly labelled ‘Teaching’ |  |  |
| Involvement in Research *using COPDEND Academic progress report form* *(not mandatory unless in an Academic training post)* | Achievements/Activities section, clearly labelled ‘Research’  | Uploaded  | ☐  |
| Not applicable  | ☐  |
| Clearly labelled and completed logbook of clinical activity  * Within 4 weeks of FRCP date
* Word documents / PDF / Excel spreadsheets acceptable

*Removing All PID from logs uploaded*  | Logs à Clinical experience logs    | ☐  |
| Clearly labelled uploaded clinical governance or quality improvement project with summary report and personal reflection (can be Word Document) | Portfolio documentation ◊ quality improvement section  | ☐  |
| Clearly labelled attendance at local study days * Can upload summary document if available
* Can create single document with relevant certificates for uploading
 | Portfolio documentation ◊  uploads section  | ☐  |
| Log of CPD * With reflections and development outcome domains akin to that required by GDC (*for monitoring purposes only; will not contribute to Outcome)*

  | Logs, CPD logs section (using AXIA template)  | ☐  |
| One completed MSF (minimum 10 responses)***AND*** Second completed MSF (minimum extra 10 responses) ***IF*** on 6 month rotation/split post ***OR*** requested by iRCP Panel *(including incomplete due to missing evidence or less than 10 assessors)* | Feedback section ◊ multisource feedback   | ☐  |
| One or more completed Patient Satisfaction Questionnaire (minimum 20 responses)  | Feedback section ◊ patient satisfaction questionnaire    | ☐  |