***Please upload this document in the “uploads” section of the AXIA e-portfolio, to acknowledge you have fulfilled each of the requirements and uploaded them in the appropriate place.***

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| **FRCP Requirement** | **Location of Evidence on AXIA e-portfolio** | **Uploaded** | | |
| Completed educational/learning agreement | Induction section | ☐ | | |
| Completed induction checklist | Induction section | ☐ | | |
| One or more completed clinical supervisor reports | Clinical supervisor report section | Uploaded | | ☐ |
| Not applicable | | ☐ |
| A **minimum**of 24 completed (signed and saved) supervised learning event entries   * **at least 8 DOPS** * **at least 4 CEX** * **at least 4 CBDs** * **At least 1 SLE – Developing the Clinical Teacher** | Supervised learning events section | ☐ | | |
| Supervised Learning Events linked to the curriculum | Reports, Curriculum log  *NB: these must be linked when completing SLE’s for these to appear in this section* | ☐ | | |
| Completed initial, interim and final Educational Supervisors meetings | Educational supervisor induction meeting: Induction section    Interim meeting:  portfolio documentation ◊ educational supervisor meeting | ☐ | | |
| A Final Structured Educational Supervisor’s Report | Review of competency progression: using AXIA template | ☐ | | |
| An ES agreed PDP with *SMART* targets and documented progress | Portfolio documentation section ◊  personal development plan |  | | |
| Involvement in Teaching | Achievements/Activities section, clearly labelled ‘Teaching’ |  |  | |
| Involvement in Research *(not mandatory unless in an Academic training post)* | Achievements/Activities section, clearly labelled ‘Research’ | Uploaded | ☐ | |
| Not applicable | ☐ | |
| Clearly labelled and completed logbook of clinical activity   * Within 4 weeks of FRCP date * Word documents / PDF / Excel spreadsheets acceptable | Logs à Clinical experience logs | ☐ | | |
| Clearly labelled uploaded clinical governance or quality improvement project with summary report and personal reflection (can be Word Document) | Portfolio documentation ◊ quality improvement section | ☐ | | |
| Clearly labelled attendance at local study days   * Can upload summary document if available * Can create single document with relevant certificates for uploading | Portfolio documentation ◊  uploads section | ☐ | | |
| Log of CPD   * With reflections and development outcome domains akin to that required by GDC (*for monitoring purposes only; will not contribute to Outcome)* | Logs, CPD logs section (using AXIA template) | ☐ | | |
| One completed MSF (minimum 10 responses)  ***AND***  Second completed MSF (minimum extra 10 responses)  ***IF*** on 6 month rotation/split post  ***OR*** requested by iRCP Panel *(including incomplete due to missing evidence or less than 10 assessors)* | Feedback section ◊ multisource feedback | ☐ | | |
| One or more completed Patient Satisfaction Questionnaire (minimum 20 responses) | Feedback section ◊ patient satisfaction questionnaire | ☐ | | |